



## **Lulutai Airlines Vacancy Notice**

Lulutai Airlines, Tonga's only national carrier, is dedicated to providing exceptional service and maintaining the highest standards of airworthiness across our fleet. We are currently seeking highly skilled and experienced candidates for two key positions:

### **Flight Operation Manager**

The Flight Operation Manager is authorized to exercise control of the Flight Operation including management of Flight Operations safety and security outcomes.

#### **Position Overview:**

The Flight Operation Manager at Lulutai Airlines plays a critical role in overseeing and directing all flight operational activities conducted under Civil Aviation Rules. This leadership position is responsible for ensuring that flight operations meet the highest standards of safety, regulatory compliance, quality, and operational efficiency.

#### **Key Responsibilities:**

The Flight Operation Manager is responsible for:

- a) Being the Senior Person responsible for all Air Operations.
- b) Being the Senior Person responsible for the management and development of the Flight Operations Department (Domestic & International) and its activities.
- c) Having overall responsibility for providing trained and qualified Flight Crew to operate company aircraft reliably and safely, in accordance with the regular requirements and company flight schedule.
- d) Controlling and responsibility for Operations Control Center (OCC).

#### **Key Tasks:**

- a) Assisting with the preparation of the Flight Operation Strategic Plans, Performance Forecasts and Annual Budgets.
- b) Achieving financial budgets through cost management of all aspects of the Flight Operations Specifications.
- c) Ensuring conformance with established company standards.
- d) Providing policy advice to the CEO on Flight Operations matters.
- e) Managing the department's budget.
- f) Restricting or suspending operations when hazardous conditions exist.
- g) Overseeing and providing guidance regarding the company's fuel policy.
- h) Owning, promoting and managing Quality, Safety and Security in all flight operations department functions.
- i) Review the content of and authorizing amendments to the flight operations department's manual suite;



- j) Reporting all accidents and incidents to the Quality & Safety Systems Manager,
- k) Implementing corrective and preventative actions identified as a result of the company's SMS;
- l) Providing support and resources as required from the OCC Department.

### **Qualifications and Experience:**

- Document required: Airline Transport Pilot License.
- 3 years' experience in an operational control position.
- 3 years as a pilot-in-command under Part 121 and Part 125 operations.
- Extensive experience in flight operation management within the aviation industry.
- Proven ability to lead and manage teams effectively.
- Demonstrated experience in ensuring compliance with regulatory requirements and industry standards.
- Excellent organizational and problem-solving skills.

### **Application Process:**

Job descriptions outlining the duties and requirements for the above positions can be available upon request from the Employee Services Team. Please call +6767750949/+6768834152 or email [hrms@lulutaiairlines.com](mailto:hrms@lulutaiairlines.com)

All applications must be addressed to the *Chief Executive Officer, Lulutai Airlines Limited, Nuku'alofa* and **must include** the following documents:

- Cover letter
- Updated Curriculum Vitae
- Certified copies of your transcripts and certificates,
- 2 reliable reference letters, one must be from your current employer if available

Please take note that all applications **must be submitted before 4:30pm, Wednesday – 27 November 2024** to [vacancy@lulutaiairlines.com](mailto:vacancy@lulutaiairlines.com) or drop off at the closest Lulutai Airlines office. Only applications that meet the requirements will be considered.

**Join us in ensuring the safety and excellence of Lulutai Airlines' operations. Apply today!**