



Join the Lulutai Airlines team at a pivotal moment in our history. The outlook for our domestic flying is strong. Our teams have never been more committed, and our mission is unchanged. We are passionate about making travel accessible and enjoyable for all.

Lulutai is seeking interested candidates for the following vacant positions:

Positions	Minimum Requirements
<p>1. Engineering Administrative Officer</p>	<ul style="list-style-type: none"> ▪ Excellent administrative and clerical support skills. ▪ Inventory and time management skills. ▪ Organize department's records and reports. ▪ Coordinate day-to-day administrative duties of staff. ▪ Manage several tasks or requests simultaneously. ▪ Organized workplace to ensure cleanliness. ▪ High level of confidentiality. ▪ Exceptional attention to detail ▪ Outstanding communication skills

Job descriptions outlining the duties and requirements for the above positions can be available upon request from the Employee Services Team. Please call +6767750949/+6768834152 or email hrm@lulutaiairlines.com

All applications must be addressed to the *Employee Services Manager, Lulutai Airlines Limited, Nuku'alofa* and **must include** the following documents:

- Cover letter
- Updated Curriculum Vitae
- Certified copies of your transcripts and certificates,
- 2 reliable reference letters, one must be from your current employer if available

Please take note that all applications **must be submitted before 4:30pm, Wednesday, 27 November 2024** to vacancy@lulutaiairlines.com or drop off at the closest Lulutai Airlines office. Only applications that meet the requirements will be considered.